**Youth Employment and Training Programme**

* Career Guidance
* Job Opportunities
* Skills Training

Provides a comprehensive platform of job search for young school leavers aged 15 to 24 with sub-degree level or below

* Free of Charge & Allowance Available

**What is the YETP?**

The Youth Employment and Training Programme (YETP) of the Labour Department provides a comprehensive platform of job search with one-stop and diversified pre-employment and on-the-job training for young school leavers aged 15 to 24 with educational attainment at sub-degree level or below. This programme enables young people to better understand themselves and their work aptitudes while enriching their job skills and experience so as to enhance employability.

* Case Management Services
* Training Courses
* Training Allowance
* On-the-job Training
* Workplace Attachment Training

**Youth Employment and Training Programme (YETP)**

The YETP offers a wide range of pre-employment and on-the-job training opportunities for young people in different industries!

**Case Management Services – Career Guidance and Employment Support Services**

Trainees are provided with personalised career guidance, job search assistance, training and employment support, etc. by professional social workers in the form of 12 months’ case management services.

Upon expiry of the basic service period, trainees who are receiving on-the-job training under the YETP or have secured employment may receive extended case management services for another 12 months, so as to better assist them to settle in their jobs, overcome problems at workplaces and pursue further learning and skills upgrading opportunities through employment support.

Upon initial screening, trainees may enrol or participate in

**Training Courses**

Case Managers of the YETP will assist trainees in selecting and enrolling in suitable training courses of **Employees Retraining Board (ERB)** (including youth training courses, other vocational skills training courses covering various industries and generic skills courses) or training courses for special employment projects and specific service targets under the **YETP** with a view to enhancing vocational skills of the trainees, cultivating positive work attitude and preparing them for entering the employment market.

**Training Allowance**

Eligible trainees who enrolled in a training course of ERB or the YETP via the Programme and obtained 80% attendance or above are entitled to apply for training allowance. Under the YETP, the amount of training allowance payable for “Youth Training Programme” courses of ERB is calculated at a rate of $121 per valid training day, while that for other ERB courses and the YETP courses is calculated at a rate of $241 per day (i.e. $120.5 per valid training session).

**Workplace Attachment Training**

* Trainees may undergo a one-month workplace attachment training to acquire work experience, develop potentials and explore employment opportunities.
* There is no employment relationship between trainees and host organisations.
* Trainees may apply for an attachment allowance of $7,300 upon completion of the attachment with an attendance rate of 80% or above.

**On-the-job Training**

* Trainees are engaged as employees under on-the-job training of 6 to 12 months with salary#.
* Employers appoint current staff with relevant work experience to be mentors of trainees and provide appropriate guidance at work.
* Employers who engage trainees as paid employees in full-time or part-time on-the-job training\* may apply for a monthly on-the-job training allowance. The amount of such allowance is 50% of the monthly salary of a trainee during the training period, up to a maximum amount of $5,000 per month per trainee#.
* Employers may offer further employment to trainees with good performance upon completion of on-the-job training.

*\*Full-time post: working no less than 30 hours per week
Part-time post: working 18 hours to less than 30 hours per week
# Subject to approval by the Programme Office*

**Off-the-job Vocational Training**

* During on-the-job training period, trainees may enrol in relevant off-the-job vocational training courses or examinations. Trainees may apply for reimbursement of course or examination fees up to $4,000 from the YETP.

**Join Us**

Application forms can be obtained from the YETP Offices, Job Centres, Industry-based Recruitment Centres and Youth Employment Start of the Labour Department, the Home Affairs Enquiry Centres of the Home Affairs Department, the District Offices of the Social Welfare Department and relevant service providers or downloaded from the YETP website (www.yes.labour.gov.hk). Online application is also available for those aged 18 or above.

**Enquiries**

Hotline: 2112 9932

Website: www.yes.labour.gov.hk

E-mail: enquiry@yes.labour.gov.hk

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