

- Case Management Services
- Pre-employment Training
- Workplace Attachment Training
- On-the-job Training
- Tailor-made Training-cum-employment Projects
- Training Allowance

Join Us

Application forms can be obtained from the YETP Offices, Job Centres and Industry-based Recruitment Centres of the Labour Department, Labour Department Employment in One-stop, Youth Employment Start, the Home Affairs Enquiry Centres of the Home Affairs Department, the District Offices of the Social Welfare Department, relevant service providers or the YETP website (www.yes.labour.gov.hk). Online application is also available for those aged 18 or above.



Enquiries

Hotline : 2112 9932
Website : www.yes.labour.gov.hk
E-mail : enquiry@yes.labour.gov.hk

September 2017

Career Guidance

Skills Upgrading

Job Opportunities

Youth Employment and Training Programme

● Year-round Enrolment
 Free of Charge & Allowance Available

勞工處
 Labour Department

展翅青見
 YETP



What is YETP?

With the concerted efforts of the Labour Department, employers and service providers, the Youth Employment and Training Programme (YETP) provides a comprehensive platform of job search with one-stop and diversified pre-employment and on-the-job training for young school leavers aged 15 to 24 with educational attainment at sub-degree level or below.

This programme enables young people to better understand themselves and their work aptitudes while enriching their job skills and experience so as to enhance employability.



Youth Employment and Training Programme (YETP)

YETP offers a wide range of pre-employment and on-the-job training opportunities for young people in different industries!

Case Management Services – Career Guidance and Employment Support Services

Trainees are provided with personalised career guidance, job search assistance, training and employment support, etc. by professional social workers in the form of 12 months' case management services.

Upon expiry of the basic service period, trainees who are receiving on-the-job training under YETP or have secured employment may receive extended case management services for another 12 months, so as to better assist them to settle in their jobs, overcome problems at workplaces and pursue further learning and skills upgrading opportunities through employment support.

Initial Screening

Aged 15-19

Never participated in YETP before

Aged 15-19 Participated in YETP before (completion of a core course with attendance rate of 80% or above) or Aged 20-24

Recommended by Case Managers

Core Course – Job-search and Interpersonal Skills Training

The training aims to equip trainees with basic knowledge and application skills on career planning, interpersonal skills, job search methods, etc.

Elective Courses

Trainees may enrol the following elective courses:

Elective Course I

Discipline and Motivation Training

Underpinned by outdoor activities and physical training, this module aims to build up trainees' self-esteem, self-confidence, self-discipline, leadership and team building skills, as well as to cultivate their positive thinking.

Elective Course II

Computer Application Training

The training mainly focuses on common office computer software applications and basic computer programming, etc.

Elective Course III

Job – specific Skills Training

A wide range of job-specific skills training courses catering for the prevailing needs of the employment market are offered, with a view to enhancing the job skills of the trainees.

Training Allowance

Trainees with 80% attendance or above in either core course, elective course or tailor-made pre-employment training course under YETP are entitled to a training allowance at a rate of \$70 per valid training day.

Workplace Attachment Training

- Trainees may undergo a one-month workplace attachment training to acquire work experience, develop potentials and explore employment opportunities.
- There is no employment relationship between trainees and host organisations.
- An allowance of \$4,500 is payable to trainees upon satisfactory completion of the attachment with an attendance rate of 80% or more.

On-the-job Training

- Trainees are engaged as employees under on-the-job training of 6 to 12 months with salary.
- Employers appoint staff with relevant work experience to be mentors of trainees and provide appropriate guidance at work.
- During the on-the-job training period, while the trainees are engaged as paid employees in posts which offer a salary of \$6,000 or above a month (Note: based on the salary approved by the Programme Office), a monthly on-the-job training allowance up to \$3,000 per trainee would be granted to the employers.
- Employers may offer further employment to trainees with good performance upon completion of on-the-job training.

Off-the-job Vocational Training

- During on-the-job training period, trainees may enrol in relevant vocational courses and examinations. Trainees may apply for reimbursement of course and examination fees up to \$4,000 from YETP.

Tailor-made Training-cum-Employment Projects

YETP cooperates with employers and service providers to organise tailor-made training-cum-employment projects for various industries to cater for the specific needs of employers. Upon satisfactory completion of the concerned pre-employment training courses, trainees will undergo on-the-job training of 6 to 12 months, receiving continued training and employment opportunities.

Employment

